

**St. Francis Parish Pastoral Council**  
**Tuesday, January 10, 2023**  
**6:00 pm - 8:00 pm**  
**Brunsmann Hall**

**Welcome and Opening Procedures**

- **Call to Order** (Chair)

The meeting was called to order by Darrin at 6:02 pm.

- **Opening Prayer**

Sr. Dorothy led the Council in a prayer and a blessing of Fr. Rey.

- **Roll Call** (Secretary)

The following members were present:

Sr. Libby Fernandez, Darrin Greer (Chair), Melba Hinojosa, Sr. Dorothy McCormack, Emer McKenna (Vice Chair), Janine McNeely, Marco Montano, Marcia Rooney

The following member was not present: Ed Condon (Secretary)

- **Review and Approval of November Minutes** (Secretary)

The November minutes were unavailable.

- **Welcome Guests** (Vice Chair)

Clayton Whitehead was introduced.

**Pastor's Report**

- **Spring Festival**

Fr. Rey asked Clayton Whitehead to speak about the Spring Festival.

Clayton explained how the annual Parish GALA event would be replaced this year with "FrancisFest", an outdoor fundraising carnival and gathering of our parish community for both current and former parishioners.

It will be held on Sunday, May 21st following the 9:30 am Mass on the school playground and in Brunsmann Hall.

Activities might include a Cookout, Yard Sale, Plant Sale, Bake Sale, Auctions, Money Raffle, Ice Cream Booth, Entertainment, etc.

The event plans are still evolving and there will be another committee meeting on Saturday, January 14th.

Clayton encouraged the Council members to become involved by volunteering to sponsor or help with an activity.

This event will not replace the October Parish Picnic!

## **Chair's Report**

- **Reflections from Pastoral Council Meeting**

Darrin reminded the Council members about the need to update our Mission Statement and Bylaws in accordance with the Diocesan Parish Pastoral Council and asked that members review them.

The location and frequency of Council meetings will be reviewed.

**Note:** It was decided that future Council meetings will be held in the Parish Center Library.

Marco volunteered to write an explanation about the new guidelines for the Parish Pastoral Council and present them to the Council for review.

Fr. Rey will then do a synopsis of the Parish Pastoral Council role for the parishioners during Mass.

Because the Parish Pastoral Council meetings are to be closed and confidential, Town Hall meetings for parishioners will be held twice a year.

Fr. Rey will also be presenting the parish financial status information in the coming weeks.

## **Committee Reports**

- **Outreach Report**

The Hats and Gloves Drive was very successful according to Sr. Libby.

The annual Food Drive will be held in June with Darrin, Marco and Melba overseeing it.

The Diaper Drive is scheduled for March 2024 and Ed and Emer will coordinate it.

- **School Liaison**

Marco reported that St. Francis Elementary School has a very excellent reputation in the diocese.

He also stated that we should be hearing about the Homeland Security Grant very soon which would provide for security measures around the school, Church and other Parish buildings.

A new Automated External Defibrillator (AED) has been installed in the back of the Church and Janine will provide needed maintenance on it.

- **Other Business**

The Liturgy Committee has met once but will meet again in the new year.

Training for Lectors and Eucharistic Ministers will be held on Tuesday evening, January 24th at 6:00 pm in the Church. There is a need for a Eucharistic Ministry Coordinator.

Donations in memory of Janet Vitt need to be made to JD Warwick before the next meeting.

The Council Membership Roster needs to be updated.

From now on, the Council membership will include a one year renewable appointment of a St. Francis School 8th grade student who will be selected by Fr. Rey.

## **Announcements**

No announcements were made.

## **End of Meeting Procedures**

- **Next Meeting**

Fr. Rey requested that the next meeting scheduled for the 14th of February be moved to the 3rd Tuesday of the month, February 21st.

This meeting will be held in the Parish Center Library.

- **Next Meeting Prayer Leaders**

Opening: Marco

Closing: Darrin

- **Closing Prayer**

Emer led the Council in a prayer.

**Adjournment**

The meeting was adjourned by Darrin at 7:23 pm.