LITURGICAL MINISTRY

A variety of people with diverse gifts & skills contribute to the creation, prayerfulness, & beauty of the liturgies here at St. Francis…
The Liturgical Ministries
at St. Francis of Assisi Parish include…

Ministry of Holy Communion
Acolyte Ministry
Linen Ministry
Ministry of Hospitality
Lighting & Sound Ministry
Dance/Movement Ministry
Bread Baking Ministry
Liturgy Preparation Team
Ministry of the Word
Sacristan Ministry
Music Ministry

Liturgy Coordinator: Deborah Jones
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YES, I AM INTERESTED IN LITURGICAL MINISTRY!

NAME____________________________________________
ADDRESS__________________________________________ PHONE____________________________________________ EMAIL________________________________________

I regularly attend Mass:  5:15pm Sat.  7:30am Sun.
9:30am Sun.  12:00pm Sun.

After prayerful discernment, I would like to serve in the
following Ministry: (circle choice)

Ministry of Holy Communion  Ministry of the Word
Dance/Movement Ministry  Sacristan Ministry
Bread Baking Ministry  Linen Ministry
Lighting & Sound Ministry  Acolyte Ministry
Liturgy Preparation Ministry  Music Ministry
Ministry of Hospitality (Usher / Greeter)

Previous experience, skills, or talent:
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

Return to Parish Office or place in collection basket
As a Music Minister…

† You serve the community’s worship by leading the assembly in sung prayer
† You possess some competency in the performance of music
† You are a member of either the 5:15pm Saturday or the 9:30am Sunday Choirs; or you are one of the individual cantors at our 7:30am or 12:00pm Sunday liturgies
† Or you are part of the children’s choir singing at the Children’s Liturgy of the Word (CLOW) during the 9:30am Sunday liturgy

To be a Music Minister at St. Francis of Assisi Parish you must…

† enjoy singing and/or playing an instrument
† be aware that this ministry requires a significant time commitment, not only in our liturgies but also has a minimum requirement of one rehearsal a week
† commit to additional personal preparation time

Ministry is a vital part of our stewardship commitment of time, talent & treasure.

Liturgical Ministers are servants of the liturgy and, in all things, serve the gathered assembly, for the first & most important liturgical ministry, is that of the assembly.

As a Liturgical Minister at St. Francis of Assisi Parish you must…

† be a registered, actively participating member of St. Francis of Assisi Parish
† exhibit an attitude of service toward the community
† make a commitment of ONE year as a minister
† be reliable & responsible
† attend annual workshop/day of prayer

In addition, each Ministry has it’s own additional requirements, which are listed on the following pages along with a description of each ministry…
As an Extraordinary Minister of Holy Communion…

† You serve the Eucharistic meal as a Minister of the Bread or Minister of the Cup
† You acknowledge, through eye contact & reverent distribution of the Body & Blood of Christ, the presence of Christ in each person you encounter
† You are a member of a team that serves the same weekend every month
† You are a Sign of our communal pledge to serve one another, which Christ asked of us when he washed the feet of his disciples

To be an Extraordinary Minister of Holy Communion at St. Francis of Assisi Parish you must…

† be at least 16 years of age
† commit to serving at a given mass once a month
† be able to arrive 30 minutes prior to the liturgy in which you are scheduled to serve & remain 10 minutes after Mass to help clean the Eucharistic vessels

As a Sacristan…

† You are the first to arrive before the liturgy & you unlock the doors, turn on the lights, & adjust the heating & cooling
† you prepare the liturgical books, the vestments, & other things necessary for the celebration of liturgy
† you place the correct amounts of the bread & wine in the sacred vessels
† you dress the altar
† you gather all the necessary vessels & objects for the worship space & place them in their proper place

To be a Sacristan at St. Francis of Assisi Parish you must…

† be able to arrive early: 30-45 minutes before the liturgy
† be a fully initiated Catholic
† currently be a Liturgical Minister, preferably a Eucharistic Minister
† be a longtime participant as a liturgical minister at St. Francis
† have a knowledge of liturgical terms
As a Minister of the Word…

† You are part of a long line of oral tradition whose task it is to arouse a living faith
† You lift God’s Word from the written page & give it life
† You proclaim God’s Word to the community with conviction, passion, & transparent faith
† You lead the assembly in prayer as you pray the Prayers of the Faithful
† You gather with fellow lectors on the Monday evening before you are scheduled to serve to break open the Word & to work on the skills necessary to be an effective proclaimer & leader of prayer

To be a Minister of the Word at St. Francis of Assisi Parish you must…

† be a fully initiated Catholic
† be able to arrive 30 minutes prior to the liturgy in which you are scheduled to serve
† be available to attend the Monday evening Lector Meeting
† possess the qualities of a good voice: ENERGY, CLARITY, & EXPRESSION
† commit to personal prayer/preparation time
† participate in an audition discernment process

As an Acolyte…

† You assist the presider during the liturgy
† You hold the liturgical books for the presider
† You prepare the altar & the sacred vessels at the beginning of the Liturgy of the Eucharist
† You serve as a Minister of the Cup during communion

To be an Acolyte at St. Francis of Assisi Parish you must…

† be a longtime participant as a liturgical minister at St. Francis
† currently be a Eucharistic Minister
† possess a quiet grace-filled presence
† have a knowledge of liturgical terms
† be able to arrive 30 minutes prior to the liturgy in which you are scheduled to serve
As a Member of the Linen Ministry…

† You serve once a month, washing, drying, & ironing the linens used for our liturgical celebrations
† You pick up the linens from the sacristy on Sunday & return them by the following weekend
† You provide your own cleaning & ironing supplies to accomplish your ministry

To be a Member of the Linen Ministry at St. Francis of Assisi Parish you must...

† be able to commit to serving ONCE a month, the same weekend every month
† enjoy doing laundry
† possess a washing machine, dryer, iron, & ironing board

As a Member of the Liturgy Preparation Team…

† You bring your creativity & unique talents to the preparation process
† You meet throughout the year as part of various seasonal teams, participating in the planning, creation & implementation of various elements of our liturgies, such as seasonal church environment, Communal Reconciliation services, scripture dramatizations, etc.
† You nurture the community’s prayer & worship, searching out expressions of our faith that engage the senses & expand the horizons of our worship

To be a Member of the Liturgy Preparation Team at St. Francis of Assisi Parish you must...

† have a willing enthusiasm to be more
As a Member of the Bread Baking Ministry…

† You are a part of an ancient tradition
† You help the community to experience Jesus’ Real Presence in the Eucharist more richly
† You are a member of a small team that bakes one weekend a month
† You gather with your team on one Saturday morning a month in the kitchen of the Parish Center to bake the bread for our Eucharistic celebrations that weekend

To be a Member of the Bread Baking Ministry at St. Francis of Assisi Parish you must…

† be able to serve ONE Saturday a month
† be a fully initiated Catholic
† enjoy baking

As a Minister of Hospitality or Usher/Greeter…

† You create & maintain a climate of hospitality
† You convey a warm welcome & sense of community & belonging to each person you encounter, building up the Body of Christ
† You convey a spirit of reverence for God’s House & God’s People
† You are the custodian of the church doors & windows
† You distribute songsheets & bulletins, & assist at taking up the collection
† You seat people & provide needed assistance
† You ready the church for the next liturgy
† You are part of the worshipping community & model attentive participation

To be a Minister of Hospitality at St. Francis of Assisi Parish you must…

† be able to arrive 30-45 minutes prior to the liturgy in which you are scheduled to serve & stay 10-15 minutes afterwards
† be a “people person”
† commit to serving ONE weekend a month
As a Minister of Lighting & Sound...

† You set up all sound equipment used in the liturgy
† You set up the chairs, music stands, & lights for the music ministers
† You get out the wireless microphones for those who will need them, checking & replacing batteries as needed
† You monitor the mixer board during the liturgy & make adjustments if necessary
† You take down & put away all sound equipment after the liturgy

To be a Minister of Lighting and Sound at St. Francis of Assisi Parish you must...

† Possess good hearing
† Possess a certain degree of mechanical aptitude
† Be able to arrive 45 minutes prior to the liturgy for which you are scheduled to serve & remain 15 minutes afterwards
† Apprentice with a current minister until you’re trained

As a Minister of Movement & Dance...

† You create movement & dance that will enhance the community’s prayer & worship
† You are visual prayer
† You inspire & motivate the community to participate more fully in WHOLE body prayer
† You faithfully attend all necessary rehearsals prior to a worship performance

To be a part of the Dance/Movement Ministry at St. Francis of Assisi Parish you must...

† Be able to faithfully attend & actively participate in rehearsals as scheduled
† Cultivate a graceful prayerfulness when dancing
† Commit to personal prayer & dance preparation time at home