

**ST. FRANCIS OF ASSISI  
PARISH COUNCIL MINUTES  
October 9, 2007**

**CALL TO ORDER**

The meeting was called to order.

*Council members present:* Eloise Anderson, Judy Guardalabene, Richard Hernandez, Linda Johnston-Panatonni, Christine Morse Galves, Dennis Phillipart, Bob Reid, David Sudquist, Janet Vitt, Stephen Tholcke, Rosalie Rashid.

*Council members absent:* Vickie Bailey, Cathy Chenu-Campbell, Shaaron Gilson, Father Anthony

*Staff present:* Sister Peggy Chambers, Fran Anderson

**GOSPEL REFLECTION**

Janet Vitt read the gospel and facilitated Faith Sharing.

**WELCOME OF RICHARD HERNANDEZ**

Richard Hernandez was officially welcomed to the Parish Council with a confirmation of the Council's e-mail voting. Mr. Hernandez graciously accepted the position.

**APPROVAL OF MINUTES**

Minutes from meeting of September 11, 2007 approved

**PASTOR'S REPORT** (Stephen Tholcke, Chair, presented the report for Fr. Anthony).

A Report and Update on Pam Camballero, office assistant at Parish Center, who suffered severe facial and head injury in accident of bicycle and automobile on Friday, October 5. Sister Peggy, reported that Pam's recuperation will be lengthy. Pam's responsibilities are numerous so both staff and parish community will feel her absence as staff and volunteers assume her work load until her return.

Letter of Recommendation on Payment to Diocese for the Diocesan Capital Campaign ("Preserving Our Past, Building Our Future"). First item, this letter to the Bishop is still in process. It negotiates our offer to repay our obligation to the Diocese. The contents of the letter is being carefully reviewed by Father Anthony and the Finance Committee. There is agreement by P.C., Finance Committee, Staff and Father Anthony that we at least owe \$450,000. The letter should be finalized in the near future and be ready for final approval by all.

Coffee Table Centennial Book is progressing well. J. D. Warrick taking many photos and meeting with Father Anthony regularly.

Doors of the Church have been contracted out to Chuck Teixeira.

**ITEMS FOR DISCUSSION AND RECOMMENDATION**

*Mass Appeal*

Fran Anderson reported on Communications Committee that originated with the Parish Council. She addressed Communication Committee as vital to parish community and that Mass

Appeal is time consuming project. New communication tools e.g. website , headed by expertise of Cathy Flores, Annual Report, and needs of Centennial Committee to have a publicity venue all indicate a need to revitalize a much needed and enlarged Communication Committee. A recommendation was made to establish an Ad Hoc Committee to address all Communications needs. The Committee will address Mass Appeal, Weekly Sunday Bulletin, Web Site, possible Pastoral Letters from Father Anthony, and Publicity needs. Serving on Committee: Bob Reid, Christine Morse Galves, and Fran Anderson with input from Cathy Flores.

#### *Parish Picnic*

There was no Feast Day Picnic due to P.C. not meeting in August. The P.C. unanimously voted to focus on the Picnic of Oct 2008, which coincides with the opening celebration of the Centennial Year.

#### *Fair Share Agreement*

This is in Father Anthony's hands see above (Letter of Recommendation)

#### *Parish Council Structure*

Ideas shared to keep collaborative relationship with P.C. Staff, Pastor and Parish at large. How do we hold vision of Parish, and Mission Statement all working together with vitality to serve our community? Concern expressed to have balance with task orientated committees with pastoral vision. Visioning Retreat Days with Staff and P.C. addresses this concern. Members of Council expressed with sharing that we are making progress with our discussion of structures of committees and over all needs of the Parish. The bottom line the P.C. felt was our responsibility to the Parish Community and what needs to be addressed now. Recommendation to re-establish Communications Committee see above. Present Committees to continue: Tithing/Stephen Tholcke, Finance/Bob Reid, School Board, Shaaron Gilson, Communications Committee see above, Centennial Celebration/Sharon Gilson.

#### **OLD BUSINESS**

Fran Anderson updated us on Banners which are near completion. Hopefully the Banners will be hanging in the front of the Church by the Advent Season.

#### **NEW BUSINESS**

Visioning Day with Staff and P.C. set for Saturday, January 12, 2008, Brunsmann Hall, 9am-3pm

Bob Reid representative to Finance Committee presented detailed Financial Packet to all P.C. members for information and review.

Next Meeting November 13, 2007 - Volunteer reader Gospel Reflection Rosalie Rashid

Adjournment and Closing Prayer by Janet Vitt

After meeting closed Judy Guardalabene gave a correction to September 11, 2007 Meeting....her name was not included with members present. Amendment to minutes of September 11 will be made at the November Meeting.