St. Francis Parish Council
Regular Meeting
February 13, 2018, 6:00-8:00 pm; Brunsman Hall

exc Fred Bermudez  x Margaret Healey, Chair  x Dennis Mahoney
x Debbie Clingingsmith  x Tricia Helm  x Kent Meyers
x Evelyn Fallon  exc Richard Hernandez ex ofi.  x Bob Reid
x Francine Freitas  x Bob Knapik  x Fr. Des O’Reilly
x Darrin Greer, Vice Chair  x Jose Michel  x Penny Tafoya
x Bob Lavelle  x Janet Vitt

1. Welcome and Roll Call
   o Meeting was called to order at 6:07 by Margaret.
   o Attendance was confirmed by Margaret.
   o The minutes were approved as written with the correction that Janet Vitt was not present at the January 9 meeting.

2. Opening prayer Margaret H.

3. Parishioner Input
   o A new person to the parish complemented the lectors. Kent M
   o A choir member complained that they still cannot hear Father Des during Mass. Debbie C It’s being worked on.
   o The members of the cleaning ministry said thanks for the new volunteers from the Ministry Fair. Bob K
   o There were questions about the Director of Faith Formation position.

4. Pastor’s Remarks – Father Des
   o The Director of Faith Formation position will remain vacant until the normal recruitment period in the Spring/Summer.
     • Shari left a complete schedule for the year for Children’s Faith Formation.
     • Shari continues to help with some of the classes.
   o The St F school students are getting their Sacramental preparation at the school.
   o The roof over the Northwest corner of the gym was leaking has been repaired. We are getting estimates of the damage and cost of repair for any additional problems.
   o A survey of the physical plant is in process.

5. Follow-up Items
   o Ministry Fair did well. Steps and Breakfast Ministries got new volunteers.
   o Parish Directory
     • It will take considerable time to complete if even 30% of the 2,000 parish families participate.
• Three types of Volunteers are needed:
  ▪ Schedule appointments
  ▪ Make reminder calls
  ▪ Coordinate picture sessions
• The Committee needs help setting up a database. Debbie C will work with Francine F on the spreadsheet/database.

  o Defibrillator Darrin G
    • Darrin and Dineen Greer will work together to purchase outright one similar to the one at the school.
    • The Greers will work with Joe and Richard to determine the best location.
    • Dineen G will train people how to use it.
    • Maintenance will involve period check of the battery and replacement of the pads.

  o Gala Update – JD Warrick for Richard H
    • Mass on 03/17 2018 will be at 4:00 PM instead of 5:15
    • There will be an Irish band playing at the venue at 5:00.
    • New DJ for dance music this year
    • Sales
      ▪ 200 tickets have been paid
      ▪ Some reserved and not yet paid
      ▪ Committee selling after all of the Masses.

  o Other Events – Fr. Des
    • Ishtar Dinner during Ramadan
      ▪ May 20, 2018
      ▪ Islamic Cultural Center
    • Fireworks Sale
      ▪ Safeway parking lot
      ▪ Jointly with the school
      ▪ 06/28 to 07/04/2018

6. Committee Reports

  o School – Evelyn F
    • State of the School Report
      ▪ March 5
      ▪ Brunsman Hall
    • School Finances, Energy, and Spirit are Healthy.
      ▪ Possible future financial issues due to changes in how the diocese budgets.
      ▪ Looking for was to strengthen budget and increase fund raising.
      ▪ Every child over 300 allows for enhancement of school programs.
    • Ivan wants to speak to the Parish Council.

  o Liturgy and Spirituality – Bob K
Bob has observed the committee in extensive discussions of the liturgy for the coming Lenten season.

- Outreach – Dennis M
  - Steps Ministry is doing well overall.
  - A guest fell and hurt his head
    - Emergency services were called.
    - No formal report was made
    - Incident Reporting procedure is being developed

- Evangelization – Kent M No meeting

- Finance – Dennis M
  - No January meeting. February meeting week of February 1.
  - Font discussions are pending.

- Building and Grounds
  - The Survey is in progress
  - The Survey report should be to the Parish Council by May.

7. Back-up Secretary – Bob R
   Need someone if Penny is absent. Janet V volunteered.

8. Closing Procedures
   - Closing prayer – Margaret H
   - Volunteer Prayer Leader for next meeting Kent M
   - Next meeting Tuesday March 13, 2018
   - Closed 8 PM.

Respectfully Submitted, Penelope Tafoya