



St. Francis of Assisi Parish

2008 - 2009 Annual Report

Dear Parishioners,

Here is the 2008-2009 Annual Financial Report for St. Francis of Assisi Parish. Your sharing of your time, talent, and financial resources during this difficult economic time was more than generous. Our weekly collections were down only 3% from last year; and you gave well above last year to our Building Fund—more than \$160,000—in response to my request for donations to help rewire sections of the church and friary.



Our Centennial Celebration coincided with this fiscal year, and we have celebrated well. We owe a great debt of gratitude to the Centennial Celebration Committee, which has been working on the celebration since 2006. Many of our parishioners gave of their time, talent, and financial resources to provide the special activities and events of this Centennial year.

The events and activities paid for themselves and even brought in money for our ministries, except for our award-winning Centennial book, which cost more than anticipated to publish. (We have some books left that would make great Christmas gifts for your friends or family!)

Our church doors have been refurbished, and they look absolutely great. It took a little while to get them done, but the workmanship invested in the doors will benefit St. Francis for many years to come.

Our GLBT group stepped forward to clean, paint, and refurbish the parish center dining room and pantry--and the door to the reception area. Their initiative demonstrated a strong sense of stewardship in gratitude to the Parish for what they experience in our community.

I again want to thank you for your participation and generosity to the Parish. Know that you are passing it forward to others who will be able to experience the power of the love of God.

Peace and blessings,

Anthony M. Garibaldi OFM

Fr. Anthony M. Garibaldi, OFM

St. Francis of Assisi Parish

Financial Statement Summary

July 1, 2008 - June 30, 2009



How the Money Flows



Resources for Fulfilling Our Mission as Church

Collections – Sundays and Holy Days	\$ 581,779
Building Fund Donations (includes friary rewiring)	\$167,152
Parish Programs	107,941
Interest	67,336
Sacramental Services	24,175
Donations & Other Miscellaneous Income	35,479
Facility Donations (Rental)	13,885
Religious Articles & Books	7,665
Centennial Celebration	66,068
Total Income	\$ 1,071,480

How We Used Our Resources This Year

Parish Programs	
Liturgical Celebrations*	\$ 157,464
Outreach*	139,656
Faith Formation*	64,411
Sacramental Preparation & Services*	33,322
Buildings & Grounds*	168,397
Program Support & Administration*	167,248
Diocesan Assessment	110,158
Capital Improvements	68,984
Centennial Celebration	62,135
Other Expenses	13,511
Total Expenses	\$ 985,286

Resources for the Future of Our Parish

Harrington Fund**	\$ 1,782,752
Poverello Fund (held by the Diocese)***	450,000
Building Fund (includes friary rewiring donations)	198,057
St. Francis Endowment Trust Fund	35,764
Reserve Operating Funds	32,408
Other Assets	2,569
Total Assets	\$ 2,501,550

*Includes salaries & benefits

**Designated by donor *solely for outreach to the poor*

***To be repaid to the parish over time from interest earned

Members of the Finance Council will be happy to answer your questions about the financial condition of our parish.

LITURGICAL CELEBRATIONS

Expenses: \$157,464

Volunteers: 312

Expenses partially offset by \$8,161 in donations for flowers, ministers' workbooks, and other items.

Ministries

Extraordinary Ministers of the Eucharist • Lectors • Acolytes and Sacristans • Linen Ministers • Ministers of Hospitality (Ushers & Greeters) • Ministers of Sound and Light • Ministers of Sacred Movement • Eucharistic Bread Bakers • Liturgy Team



Centennial Opening Mass & Receptions

An opening celebration Mass on October 4, the Feast of St. Francis, kicked off the centennial year with retired Bishop Francis Quinn and Provincial Melvin Jurisich, OFM presiding, and many priests, brothers, and sisters who have served at St. Francis attending, along with a packed church of parishioners. Receptions followed each Mass, and new and old friends connected, shared memories, and expressed gratitude for all that is St. Francis Parish.

Music Ministry

Choirs at 5:15pm Saturday and 9:30am Sunday Masses • Cantors at 7:30am and Noon Masses • Taizé Prayer Service • Children's Choir • Instrumentalists



Centennial Choir Concert

The Centennial Choir Concert on July 12 brought a crowd of 300 to their feet to applaud the combined choirs, cantors, musicians, and former choir members who inspired and awed the crowd with their virtuosity and joy. The quilt raffle and free-will offerings raised \$1,000 for the music ministry.

SACRAMENTAL PREPARATION & SERVICES

Expenses: \$33,322

Volunteers: 64

Expenses offset by fees and special donations of \$4,939.

- 21 adults in RCIA (Rite of Christian Initiation for Adults) Nine inquirers • Five who professed their faith and received Confirmation and First Eucharist • Five catechumens • Two who completed the sacraments of initiation
- 12 children in CIC (Christian Initiation for Children) 10 were baptized, and two completed the sacraments of initiation
- Four adults received the Sacrament of Confirmation.
- 32 couples celebrated the Sacrament of Marriage.
- 90 infants were baptized during weekend Masses.
- 49 children prepared for and received First Eucharist.
- 29 children celebrated the Sacrament of Reconciliation.

FAITH FORMATION/ EVANGELIZATION

Expenses: \$64,411

Volunteers: 56

Expenses partially offset by revenue and donations of \$14,739.

Adult Faith Formation Ministries

Adult Faith Formation Advisory Committee • Contemplative Prayer • Lending Library • Conscious Living for Men • Thomas Merton Circle • Take Another Look (for Returning Catholics)

Special Events

Presentations on the Gospel of Mark • Advent Garden • Eco-Fast for Lent • Earth Day Retreat • Spirituality of Aging Workshop • Summer Film Festival • Women's Day Retreat • Centennial Retreats with Kenan Osborne, OFM; Joseph Nangle, OFM; and Margie Will, OSF

Youth Faith Formation Ministries

Children's Faith Formation (134 children enrolled in Pre-K – Jr. High classes) • Teens (There was no teen group this past year; however, 18 teens helped with Children's Faith Formation classes) • Nursery • Children's Liturgy of the Word (CLOW)

St. Francis Elementary School

Enrollment: 300 students (Transitional Kindergarten - 8th Grade)

Centennial Alumni Homecoming

On January 24, our school hosted an alumni open house and reception. 300 attended, including several three-generation alumni families and two alums from the class of 1932. A special Centennial quilt made of pieces of school uniforms was raffled to benefit the school technology program.



Our schoolchildren also provided an honor guard for the Centennial opening Mass, and the school choir participated in the Centennial Choir Concert.

Note: SFE School prepares a separate annual financial report that is available through the school office (916-442-5494).

OUTREACH

Expenses: \$139,656

Volunteers: 156

Expenses partially offset by interest of \$70,050 from the Harrington Trust Fund, donations to the Step/Breakfast Ministry of \$59,627, and donations to Outreach totaling \$20,376. *Note: \$10,000 from the Harrington Trust interest went to the St. Francis Elementary School scholarship program.*

Ministries

Healing Prayer • Communion to the Homebound • Funeral Planning • Coffee & Donuts after 9:30am Mass • GLBT Outreach Potlucks • Caregiver Support • Grief Support • Loaves & Fishes meals • Interreligious & Ecumenical Committee • Peace & Justice Committee • Tithing Committee • Lenten Community Suppers • Step/Breakfast Ministry • 2008 Centennial Celebration Committee • Meeting space for 12-Step groups • Centennial "Heartbeat" Coordinating Committee • Alternative Christmas Faire

Tithing to Advocacy Groups

St. Francis Parish gave \$250 each to six organizations whose missions are compatible with our parish mission statement. Recipients were: New Ways Ministry • Loaves & Fishes • Heifer International • Solar Cookers International • Foundation for International Community Assistance • W.E.A.V.E.

Special Collections

Included: Francis House: \$17,000 • Diocesan Annual Appeal: \$45,984 • Loaves & Fishes: \$6,759 • Franciscan Missions: \$4,644 • Holy Land: \$3,207 • Catholic Campaign for Human Development: \$3,706 • Retirement Fund for Religious: \$1,796 • Catholic Home Missions: \$1,154

Centennial Fundraisers for Step/Breakfast Ministry

"Heart-Beat," a gala dinner /dance at the Dante Club on February 21 that featured a silent and live auction, the parish staff dance team, and Joe Prassa's band. 250 parishioners and guests enjoyed dancing, eating, bidding, and celebrating together. The event raised \$13,000 for the Step Ministry.

Centennial quilts and quilted items were raffled at the gala and throughout the year, raising an additional \$1,500+ for the Step/Breakfast Ministry.

Our Step/Breakfast Ministry served approximately 135 of our homeless brothers and sisters. Cost per guest per night: only \$9!



BUILDINGS & GROUNDS

Operating Expenses: \$168,397

Volunteers: 13

Capital Improvements: \$68,984

Expenses partially offset by income of \$13,885 from renting parish facilities. Capital improvements of \$78,985 were offset by donations to the Building Fund of \$82,824. In addition, \$84,824 was donated to the Friary Rewiring project (still in process).

Ministries

Church Cleaning Ministry • Gardening Ministry

Capital Improvements

- Designed and installed new church light controller in the sacristy
- Installed new light mixer in choir loft
- Rewired rear of church and choir loft
- Refinished and repaired church doors (replaced friary side door, K Street door and rear sacristy access door) and installed new handles
- Repaired roof above gym and Brunsmann Hall, Parish Center, church restrooms and Bride's Room, and 8th-grade classroom
- Installed new roof on St. Clare's Chapel
- Installed new shades and valences in Library
- Maintained and repaired Church, Parish Center and St. Clare Chapel A/C and heating system (installed new pumps for Parish Center boilers, put in new wiring and valves and flushed A/C in St. Clare Chapel)

Overhead

Property and liability insurance • Property taxes • Utilities • Janitorial service & supplies • Repairs & maintenance

PROGRAM SUPPORT & ADMINISTRATION

Expenses: \$167,248

Volunteers: 64



Expenses partially offset by \$2,500 from bulletin advertising rebates. The St. Francis Endowment posted a loss last year.

Ministries

Parish Council • Finance Council • Communications Committee • Welcoming Committee • Membership • Endowment Trust Fund Advisory Board

Overhead

Bookkeeping service • Office supplies • Telephone • Computer maintenance • Postage • Photocopier lease & maintenance • Donation envelopes • Bank service charges • Payroll processing • Printing • Volunteer appreciation • Staff appreciation and development • Parish bulletins, newsletters, reports

 **Parish Finance Council** 

Rich Csaposs, Chair

Beth Mullen

Archie Smith

Paul Rieschick

Carrie Detwiler

St. Francis of Assisi Parish Profit & Loss July 2008 through June 2009

	2009 /2010 Budget	2008 /2009 Actual	2007 /2008 Actual
Ordinary Income /Expense			
Income			
Offertory Collections	572,825	581,779	611,985
Sacramental Services	30,240	24,175	29,870
Religious Articles & Books	8,400	7,665	8,393
Parish Programs	82,400	107,941	81,314
Other Receipts	59,500	49,364	37,884
Total Income	753,365	770,924	769,446
Expense			
Salaries & Wages	298,632	301,649	270,944
Payroll Taxes	17,780	17,428	16,251
Employee Benefits	75,589	68,907	67,430
Automotive	2,950	3,125	9,647
Church	42,395	42,878	44,332
Friary	11,000	12,045	10,719
Hall	1,650	589	591
Parish Center	39,100	43,840	38,647
Parish Center-Office	33,800	37,774	33,293
Grounds	0	16	0
Religious Articles & Books	6,000	7,952	4,852
Property & Liability Insurance	50,000	44,031	41,726
Property Tax Assessment	5,000	4,717	4,655
Parish Programs Expense	131,460	140,594	143,059
Appreciation & Recognition	2,500	2,905	4,942
School Subsidy	10,000	10,000	20,312
Other Expense	2,075	5,559	9,065
Diocesan Assessment	106,000	110,158	110,885
Total Expense	835,931	854,166	831,350
Net Ordinary Income	-82,566	-83,242	-61,904
Other Income /Expense			
Other Income			
Interest & Dividends	70,000	67,336	78,475
Centennial Celebration	0	66,068	4,175
Designated Donations /Bequests	38,710	168,040	71,196
Total Other Income	108,710	301,445	153,846
Other Expense			
Centennial Celebration	0	62,135	26,004
Capital Expenditures	38,710	68,985	38,790
Total Other Expense	38,710	131,120	64,794
Net Other Income	70,000	170,325	89,053
Net Income	-12,566	87,083	27,149